

This workbook will help you create a schedule (daily, weekly, monthly) that will increase the time you spend on profitable, revenue-building activities..... kaaachiiing!!

On the next page is an activity for you to take an inventory of what you're currently doing, and help you decide if you're building momentum for your life, or just spinning your wheels and exhausting yourself. (Hint hint, it's probably a little of both).

My goal is for your to cut out unprofitable effort, so you can focus more of your time and energy on the habits and activities that bring "wealth" to your life.

## <u>Here's what I mean:</u>

**Profitable effort** = activities, habits, tactics and choices that create time & energy, help free up mental space, result in action and momentum toward your goals, and generate wealth (monetary) or wealth-building events (opportunities).

**Unprofitable effort** = activities, habits, tactics and choices that steal your time and your energy, that deplete your mental space or health, that increase insecurities, cause procrastination or leave you broke and stalled.

There's a lot of ways we can measure, if what we're doing every day, week and month, is actually profitable or unprofitable effort.

But first, you need to get clear on what you're doing and how you're spending your time.

That's where this worksheet comes in... <u>take 20–30 minutes today</u>, writing down and analyzing everything that comes to mind about your habits, activities, business strategies, tactics and systems. Essentially any way you spend time in your life and your biz.

## Profitable vs Unprofitable Effort: INVENTORY YOUR EFFORT

Ultimately, is your "effort" building momentum for your goals? Are you spending your time or effort profitably?

List the activities, actions, & habits are you doing daily, weekly, monthly?	Are they creating: time, energy, revenue, clients, brand growth, happiness, momentum (for you)?	Yes - Profitable Effort No - Unprofitable Effort replace with something new

## Profitable vs Unprofitable Effort: REPLACE YOUR EFFORT

Here are some things you can introduce to your daily, weekly and monthly routines to start building profit & momentum.

After finishing your inventory of how you're spending your time and what you're doing to create momentum in your biz, I bet you've spotted a few activities you should replace to move closer to your goals.

Screenshot the graphic below, I've included a few of my favorite "profitable efforts" that you can start leveraging to create more free time, more energy, better health and overall wealth in your life and business.

**Daily** Profitable Effort

Video Text Messages

Content Creation

Skin In The Game & Accountability Groups

Meal Prep

Update on Market / MLS in Your Community

Exercise

Meditate & Breathing

Visualization

Affirmations & Manifesto

Daily Sheet

Community-building with Tribe 25, Connecting Online **Weekly**Profitable Effort

Content Repurposing, Video Batching

Set Meetings & Outreach for Strategic Partnerships to Discuss Opportunities

> CMA Drop-Offs Location Domination

Community Videos

Coaching, Training, Webinars, Business Education

Self-Education - Reading, YouTube, Funnel-Hacking

Review Ads Manager, Marketing KPIs

> Home Cleaned Laundry Service

Appointments

**Monthly**Profitable Effort

Launch New Marketing Campaigns, New Ads Campaigns

Update CRM with New Workflows

Create New Lead Magnets or Opt-In Opportunities

Host Seminars, Events, Virtual Events

Sponsorship/Partnership Events

Client Gifting

"Reviews" Marketing

Track Your Progress Towards Your Goals

Closings, Deals, Listings

Spa, Massage, Self-Care